



# Library Access for Sex Offenders Convicted of Sex Offenses Against Minors

See Iowa Code (692A) 816.1

Charles City Public Library has adopted this policy to ensure compliance with the provisions of Chapter 692A regarding restrictions on public library access. For more information on the Iowa Code (692A) 816.1 and the Iowa Sex Offender Registry, please visit [www.iowasexoffender.com](http://www.iowasexoffender.com).

This policy applies only to a person convicted of a **sex offense against a minor** as defined in Iowa Code Section 692A.101(28). All others are allowed access to the Charles City Public Library under the same terms and conditions as the general public.

Pursuant to Iowa Code Section 692A.113(1)(f), a person who has been convicted of a **sex offense against a minor** may not be present upon Library Grounds without the written permission of the Library Director. In addition, a person who has been convicted of a **sex offense against a minor** may not "loiter", as defined in Iowa Code Section 692A.101(17), on or within 300 feet of the Library Grounds.

The Library Director may give the written permission required by Iowa Code Section 692A.113(f) for sex offenders convicted of sex offenses against minors to be present on library property. (see request form) Such permission may be granted after consultation with law enforcement and/or other appropriate governmental officials. The Director will give strong deference to the recommendations of law enforcement personnel. Permission may be granted only for a single, specific visit.

Issuance of a library card to a sex offender convicted of sex offenses against minors does not constitute written permission from the library administrator for that offender to be present on library property.

Individuals may appeal the Directors decision, as it relates to them, to the Library Board of Trustees by writing a letter of appeal to the Library Board President. Appeal will be decided at the next regularly scheduled board meeting.

Sex offenders convicted of sex offenses against minors may be eligible for library service, depending on their residence address. They may register for a card directly via telephone or by designee, making arrangements for a person of their choosing to select, check out, and return materials using that card. Under these circumstances, a sex offender convicted of sex offenses against minors will remain responsible for all activity on their card. They may access information resources via telephone or online.

Violations of this policy will be immediately reported to law enforcement, and violators **will lose all library privileges.**

**Approved 1/14/2021**

**Questions/Concerns contact the library director, 641-257-6319 or [director@charles-city.lib.ia.us](mailto:director@charles-city.lib.ia.us)**



# Library Access Request Form

This form must be completed by any person convicted of a sex offense against a minor who wishes to be in the Charles City Public Library. See Iowa Code Chapter 692A, as amended, and Library Board Policy, "Library Access for Sex Offenders Convicted Of Sex Offenses Against Minors"

Requests must be submitted by email to [director@charles-city.lib.ia.us](mailto:director@charles-city.lib.ia.us) or mailed to 106 Milwaukee Mall, Charles City, IA 50616 at least 2 weeks before the requested date.

A photocopy of a current picture ID must accompany the Request for Permission.

Today's Date:	
Full Name:	
Date of Birth:	
Current Address:	
Phone or Email address:	

I request permission to be in the Charles City Public Library on:

Date	
Time	
Purpose of visit	

## Library use only

- Request approved
- Request denied

Date	
Signature	